

Cleobury Mortimer Town Council

APPROVED BUDGET 2020-21

INCOME																
Item	2014-15 budget	2014-15 actual	2015-16 budget	2015-16 actual	2016-17 budget	2016-17 actual	2017-18 budget	2017-18 actual	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 to-date	2020-21 approved budget	2021-22 draft budget	2022-23 draft budget	NOTES
Precept	58990	58990	96500	96500	110,000	110,000	110,000	110,000	112200	112200	115000	115000	116749	115000	115000	Consider options for increase in conjunction with Taxbase figure from Shropshire Council
Other Grants	0	1690	18000	13050	5000	5068	9000	1961	5,000	10,655	2,000	10,000	2,000	2000	2000	Environmental Maintenance Grant and other small grants
Other Income ie CIL, Neighbourhood Fund	0		0	4428	0	4945	5000	497	45,000	384	50,000	4,371	1,000	1000	1000	CIL and Neighbourhood Fund
Capital Receipt	0		0	848	0		0	576	0							
Cemetery Income	0	3125	3500	2575	3500	6500	4000	5500	5,000	4,650	6,000	3,600	6,000	6000	6000	Review fees for 1st April 2021
Donations	0		200	400	200	649	600	8296	600	3,409	1,500	550	1,000	1000	1000	Donations towards tree pleaching and Christmas lights etc
Parish Plan/Neighbourhood Plan	0		0		0		0	8996	9,000	5,625	0					
Playing Fields	0		0		0	60	0			431	1,000	220	500	500	500	Income from Hire. Clubs fees/process to be reviewed.
VAT Refund	0	9402	5000	6855	6000	12279	7000	1158	8,000	16,848	10,000		10,000	10000	10000	
Bank Interest	0	415	100	384	20	511	100	173	100	94	100	74	100	100	100	
Insurance Claim	0		0	2250	0		0		0	50						
Miscellaneous				103		1373		725		775						Staff cover for Market Hall + any other miscellaneous income
TOTAL	58990	73622	123300	127392	124720	141386	135700	137883	184900	155121	185600	133815	137349	135600	135600	
EXPENDITURE																
Item	2014-15 budget	2014-15 actual	2015-16 budget	2015-16 actual	2016-17 budget	2016-17 actual	2017-18 budget	2017-18 actual	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 to-date	2020-21	2021-22	2022-23	
Salaries	22,500	17,931	30000	32400	41000	36215	38000	36106	50000	43870	51600	36447	47000	48000	49000	Five existing members of staff, including % increase in pension contributions and increase in NJC rates.
HMRC PAYE & NI	0	3,304	3500	1633	3600	8902	9500	8952	10000	12343	11000	9615	13000	13500	14000	
Travel & Subsistence	200	273	400	1068	1000	441	400	937	800	692	1000	428	1000	1000	1000	Travel costs and refreshments for meetings.
Training / Quality Council	500	460	600	180	650	55	700	1160	700	615	800	534	800	800	800	Training meetings.
Office Rent & Rates	1,500	1,905	4500	4214	4500	4180	4500	6087	5000	3214	5000	2670	4000	4000	4000	Cleobury Country office plus all meetings.
Office Supplies & Services	1,000	2,071	2000	1468	2100	1634	2200	1822	2000	2526	2050	2756	2800	3000	3200	Office supplies, processing wages, telephone.
Office Equipment	0		500	23	500	221	500	0	0	0	500	11	500	500	500	New/replacement items ie printer. Ear-mark unspent in reserves.
Cleobury Park - Grass Cutting			4500		4500	1500	4500	0	1500	1638	1800	625	1800	1800	1900	
Cleobury Park - Maintenance			1500		1500	71	1500	32	1500	32	2000	169	2000	2000	2000	Skate Park & Bike Trail RoSPA inspections. CYP/SSYF may assist with Skate Park improvements. Fencing, tree management.
Larks Rise Play Area - grass cutting			100		0		0		0		0					Large grass area. Currently with Shropshire Council.
Larks Rise Play Area - maintenance			100		0		0		0		0					
Love Lane Play Area - grass cutting	750	650	600	650	600	840	900	816	700	700	750	700	750	780	800	Contract grass cutting currently.
Love Lane Play Area - maintenance		941	300	469	800	418	1300	0	500	60	500	119	500	500	500	Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Hartman Close Play Area - grass cutting			100		0		0		0		0					May take on Hartman Close, Whitcombs Orchard and Larks Rise play areas.
Hartman Close Play Area - maintenance			100		0		0		0		0					Large play area.
Whitcombs Orchard Play Area - borders			100		0		0		0		0					Vegetation border maintenance.
Whitcombs Orchard Play Area - maintenance			100		0		0		0		0					Small play area.
Playing Field - Grass Cutting									750	750	750	321	900	900	900	Playing Field Grass Cutting - currently by contractor.
Playing Field - Maintenance	0		0	9	2000	3169	2000	2687	2500	2003	1000	500	1000	1000	1000	Playing Field Maintenance/Equipment (wages separate).

Parish Maintenance										1500	7020	1000	1000	1000	Parish Maintenance/Equipment including Environmental Maintenance work (wages separate).	
Place Plan projects	0		0		0		0	60000		60000	6929	1000	1000	1000	Projects identified from CIL/Neighbourhood Fund earmarked in reserves and Grants. See Projects List.	
Capital Receipt funding projects	0	9,812	21098	47155	0	20015	48555	25799	0	0	0	268	0	0	0	From sale of Muller land - remaining balance spent in 2019/20.
Contingency / Asset Reserves	10,000		15000		10000		10000		5000		1000		1000	1000	1000	Emergency Asset cover ie Churchyard Wall, Memorial Gardens, Phone Box - Ear-mark in reserves.
Wells	0		1200	380	500	180	500	0	500	123	500	197	5500	500	500	Reburbishment project £5,000 in 2020/21. Maintenance - Ear marked in reserves.
Parish Hall	0		0		0		0		0		0					Have Management Committee - should be no liability
Market Hall	0		0		0		0		0		0					Have Management Committee - should be no liability
Cemetery - Grass Cutting	3,500	2,906	2500	2561	2500		3000		100	1940	1500	1700	2000	2000	2000	Contractor grass cutting. Tree/stone maintenance & repairs to be shown separately below. Skips, emptying compost bays, digger hire, stone mason inspection & repairs. Wages separate. Transferred WWI balance for war graves maintenance.
Cemetery - Maintenance	0	874	500	522	1000	2068	1000	968	1500	668	1500	2034	1500	1500	1500	
Cemetery - Admin		2,432	250		250		250	85	250	275	250	33	250	250	250	Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	3,100	1,340	1200	1235	1200	1500	1600	1750	1600	1690	1700	1300	1800	1900	1900	Contract grass cutting. Tree/hedge/stone maintenance to be shown separately below.
Churchyard - Maintenance			300		300	545	300		300	125	300	0	300	300	300	Tree, hedge, stone maintenance.
Memorial Gardens & Flowerbeds	200	217	500	31	100	16	500	122	500	271	500	134	500	500	500	Maintenance of flower tubs and area. Draw from reserves/contingency in emergency
Subs - SALC & SLCC	970	834	1000	1098	1050	1113	1100	1210	1500	1275	1300	1298	1300	1350	1350	Subscription costs.
Insurance	1,500	888	1500	960	1500	1475	1900	1525	2000	1636	2000	1707	2000	2200	2300	Insurance. To cover increase in assets.
Professional Fees	1,000	400	1000	4207	2000	1028	1000	35	2000	221	2000	848	2000	2000	2000	Solicitor and HR Consultancy. Earmark unspent in reserves.
Election Costs	500	100	500		500		1000	0	0	100	0		100	100	100	Carry forward unspent earmarked in reserves.
Audit Fees	600	590	800	515	800	520	800	520	800	525	800	540	800	800	800	External audit changes + higher fee for increase income & expenditure.
Bus Shelters, Bus Stops & Signage			3000		1000	3000	1000		1000	160	1000		1000	1000	500	Bus Shelters' maintenance, bus stop signs and new street signs.
Toilet Provision & Maintenance	3,000	1,157	3000	1266	1000	1203	2000	1386	1500	1639	1500	1114	1700	1800	1850	Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4,000	4,381	4000	3679	4000	3678	4000	4042	4200	5215	4500	4610	5500	5700	5700	Contract with Npower for Town Council owned street lights.
Street Lighting - Maintenance	0	3,117	4000		1000	2003	1000	584	1000	4791	2000	1031	2000	2000	2000	Contract with Prysmian for Town Council owned street lights. Ear mark unspent in reserves. Replace old concrete pillars to auto-sensing LED lights. Contract with WPD & Prysmian. 6 concrete columns remaining. Approx 70 lights to change to LED. Up-to-date inventory required.
Streetlight Upgrades			1000	660	7000		3000	0	6500	16800	6000		3000	3000	3000	
Speed Management/Parking Enforcement		720	1000		1000	321	1000			300	2000			1000	1000	Speed management measures near Primary School. Additional enforcement.
CCTV	0		11500		500	10549	500	306	500	11602	500	158	500	500	500	Maintenance. Additional equipment to be funded through grants. Ear mark unspent in reserves.
Website/Newsletter/Social Media	400	234	400	7	400	60	400	111	200	2442	250	566	300	600	650	Includes Notice Boards and Survey Monkey.
Cleobury Economy	0	3,805	2000	5268	3000	5956	2000	5560	6000	7950	8000	4018	12000	11000	8000	Lime trees £3,500, Street Enhancement (bollards, flowers, bus shelters)£4,500, Tourism development 2020/21 £4,000 and 2021/22 £3,000, Health Card. Ear mark unspent in reserves.
Neighbourhood Plan	0		0		0		0	2140	10550	12371	5000	2395				Budget cost £24,229 - £4,683 from 17/18 reserve and balance from Grants and Precept.
Donations - S.137	3,000	3,213	10000	4046	5000	3293	5000	2790	5000	3036	5000	3880	6000	6500	7000	For local community groups.
Other Expenditure					2000											
Bank Charges	50		0		0		0		0							
VAT (recoverable)	0			7302		12311		5592		12078	10000	6380	10000	10000	10000	
TOTAL	58270	64556	136248	123006	110350	128478	157405	113123	188450	155676	199350	103055	139100	137280	136300	
Excess of Receipts over Payments	0	-31238	-19348	3447	8870	13120	-27205	24759	-8550	-553	-13750	-30759	-1751	-1680	-700	
Opening balance		143440	39764	112202	20416	115649	118958	128769	120000	153528	120000	152974	125000	123249	121569	Opening Balance will change - only estimated at present.
Excess for year		-31237.8	-19348	3447	15670	13120	-27205	24759	-8550	-553	-13750	-30759	-1751	-1680	-700	
Closing balance		112202	20416	115649	36086	128769	91753	153528	111450	152974	106250	183733	123249	121569	120869	Council recommended to have 6m Precept in reserve.
Less ear-marked money							-30000		-25000							Estimated balance of Ear-Marked Reserves.
Net balance available							61753		86450							General Reserve