



Date Posted: 25th November 2025.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 1st December 2025, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

12.01.25 Apologies for absence.

To receive apologies and reasons for absence.

12.02.25 Co-option of new councillors.

To co-opt new councillors and receive their Declarations of Acceptance of Office.

12.03.25 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

12.04.25 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

12.05.25 Minutes of the Town Council Meeting held on Monday 3rd November 2025.

To approve the Minutes of the Town Council meeting held on Monday 3rd November 2025.

12.06.25 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee, Working Group and Councillor Reports:
 - 1. Employment Committee Report.
 - 2. Chair's Report.

12.07.25 Unitary Councillor's Report

To receive Unitary Councillor's update from Shropshire Council.

12.08.25 Financial Matters.

a) To approve the following invoices for payment:

A Wakeman Electrical Services – Fixings for Christmas lights - £ 72.00

George's Garden Maintenance – Jet washing - £ 250.00

Lewis Arborcare Ltd – Lime Tree pruning - £4,080.00

Trevor Brooke Grab Services Ltd – Green waste collection (Cemetery) - £252.00

Morris Bufton & Co Ltd – repairs to strimmer - £73.81

Mrs I Todd – Christmas sweets - £108.04.

- <https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DT5MNP2TDM3M00&data=05%7C02%7Cccouncil%40cleobury.org.uk%7Cc4ede4f4975e4eb3d33308de22a45ea9%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638986286968580251%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCIslIAiOiJXaW4zMlIsIkFOljoiiTWFpbGZsb3d8U1joyfQ%3D%3D%7C0%7C%7C%7C&sdata=CCgwegJ%2F6tBVNzCgsURMEh7AEb%2BxKIWGM4nuGfrNpCY%3D&reserved=0>

1. Reference: 25/03410/FUL (validated: 12/09/2025)
Address: Talbot Stores, 2 - 3 Talbot Square, Cleobury Mortimer, Shropshire, DY14 8BQ
Proposal: Installation of an automated teller machine
Decision: Grant Permission.
2. Reference: 25/03411/ADV (validated: 12/09/2025)
Address: Talbot Stores, 2 - 3 Talbot Square, Cleobury Mortimer, Shropshire, DY14 8BQ
Proposal: Installation of 1 non-illuminated surround sign and 1 non-illuminated logo panel
Decision: Grant Permission.

The next Town Council meeting will be held on Monday 5th January 2026 at 6.30pm.