



Date Posted: 27th October 2026.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 2nd November 2026, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

11.01.26 Apologies for absence.

To receive apologies and reasons for absence.

11.02.26 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

11.03.26 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

11.04.26 Minutes of the Town Council Meeting held on Monday 5th October 2026.

To approve the Minutes of the Town Council meeting held on Monday 5th October 2026.

11.05.26 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee and Working Group Reports:
 - 1. Finance Committee Report – Cllr Hainsworth.
- c) To receive Councillor Updates.

11.06.26 Unitary Councillor's Report.

To receive Unitary Councillor's update from Shropshire Council.

11.07.26 Financial Matters.

- a) **To approve the following invoices for payment:**
 - Cleobury Country Limited - Room Hire – (October Meeting) - £57.60
 - TS Shropshire - CCTV work (quotation approved August 2026) - £2,623.42
 - SALC – Fundamentals for Councillors training - £45.00
 - ICCM – Gardens of Remembrance Training - £126.00
 - Davis Memorials – Cemetery Inspection and safety work - £360.00
 - R Price – Grass Cutting (October) - £1,120.00
 - S Todd – Reimbursement – Christmas Lights fixings - £11.96
 - Bewdley & Kidderminster Skip Hire – Playing Field skip - £350.00
 - Royal British Legion – Remembrance Wreath - £20.00
 - Dr M Baldwin – Flag Raising - £50.00
 - Connexus Homes – St Mary's Place room hire - £20.00
 - Lewis Arborcare Ltd – Lime Tree trimming - £4,320.00.



- b) **To confirm the payments made since the last meeting:**
Viking – Stationery, toilet and safety supplies - £300.47 (Debit card)
Mumfords – Hand tools - £5.98 (Debit Card)
Amazon – Coffee - £21.80 (Debit Card)
Shropshire Council - Green Waste Bin annual subscription - £58.00 (Debit Card).
- c) **To note income received:**
Bank Interest - £2.42
Cemetery Receipt - £350.00.
- d) **To consider quotations for contract grass-cutting contract for 2027 and 2028.**
- e) **To consider purchase of football goal to be placed in the Primary School's field for school and community use - £102.99.**

11.08.26 Planning Matters.

a) To consider new Planning Applications:

1. Reference: 26/03776/FUL (validated: 15/10/2026)
Address: Land At Mawley Hall, Cleobury Mortimer, Shropshire
Proposal: Creation of estate yard, with erection of offices, machinery stores and garaging, creation of compost yard along with associated access, drainage, parking and landscaping
Applicant: Mawley Hall LLP (C/o Shingler Construction, Hillcrest Works, Shrewsbury, SY4 3SE)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TMHZL0TDLQW00>

2. Reference: 26/03470/FUL (validated: 15/10/2026)
Address: Stone Barn, Cleobury Mortimer, Shropshire
Proposal: Extension and conversion of garage to form self-contained annex
Applicant: Mrs A Crasz (3 Briar Hill, Chaddesley Corbet, Kidderminster, DY10 4SG)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TLGISMTD0BN00>

b) Planning Decisions (For Information Only):

1. Reference: 26/01957/FUL (validated: 04/06/2026)
Address: Lloyds Bank Plc, 39 High Street, Cleobury Mortimer, Shropshire, DY14 8DH
Proposal: Change of use of former bank premises to a residential unit and associated works
Decision: Grant Permission.
2. Reference: 25/04360/FUL (validated: 27/11/2025)
Address: Caravan Park, Lodge Coppice, Mawley Oak, Cleobury Mortimer, DY14 8PX
Proposal: Demolition of existing buildings and construction of a new reception building, leisure facilities, and change of use of land for siting of holiday lodges, with access, parking, landscaping and associated works
Decision: Grant Permission.

11.09.26 BT Telephone Kiosk on High Street.

To consider adopting this kiosk from BT together with a plan for its future use and maintenance.

View Scheme information: [Adopt a Kiosk Scheme](#) | [Buy a BT Phone Box](#) | [BT Business](#)

11.10.26 Policies and Procedures.

To review and adopt the updated policies and procedures:

1. Equality, Diversity and Inclusion Policy.
2. Appraisal Policy.

11.11.26 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 7th December 2026 at 6.30pm.