



Date Posted: 1st September 2026.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 7th September 2026, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

09.01.26 Apologies for absence.

To receive apologies and reasons for absence.

09.02.26 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

09.03.26 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

09.04.26 Traffic Review for Childe Road and The Hurst.

To review draft options to improve traffic flow and pedestrian safety (prior to being progressed for full investigation and public consultation by Shropshire Council).

09.05.26 Minutes of the Town Council Meeting held on Monday 3rd August 2026.

To approve the Minutes of the Town Council meeting held on Monday 3rd August 2026.

09.06.26 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee, Working Group and Councillor Reports:
 - 1. Internal Controls Report – Cllr Williams.

09.07.26 Unitary Councillor's Report.

To receive Unitary Councillor's update from Shropshire Council.

09.08.26 Financial Matters.

a) To approve the following invoices for payment:

Cleobury Country Limited - Room Hire – (August Meeting) - £28.80
R Price – Grass Cutting (August) - £2,240.00
Morris, Bufton & Co – Strimmer and Chainsaw services - £169.96
Trevor Brooke Grab Services – Green waste collections - £420.00
Herefordshire Sandblasting – Balance payment for refurbishing bins - £1,005.00
Mr T Winward – Maintenance and Cleaning (June-July) - £157.50.

b) To confirm the payments made since the last meeting:

Amazon – Coffee, Bin bags - £50.86 (Debit Card)
Viking – Office Supplies – £146.32 (Debit Card)
Co-op – Toilet Cleaner - £1.90 (Debit Card)
Land Registry – Copy deed and map - £14.00 (Debit Card)

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[26/02973/TCA | Fell 2no. Lawson Cypress \(Trees A & B\) and 1no. Sycamore \(Tree C\) within Cleobury Mortimer Conservation Area | Inverbeg & 6 Simon Evans Close Pinkham Cleobury Mortimer Kidderminster Shropshire DY14 8QE](#)

5. Reference: 26/02689/ADV (validated: 24/08/2026)
Address: 13 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG
Proposal: Erection and display of three externally illuminated advertisements on frontage,
comprising hanging sign, acrylic lettering and entrance panel sign
Applicant: Blue Kingfisher Rural SPV Limited (Old Cross Farm, Edwyn Ralph, Bromyard, HR7 4LU)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DDTIA4TXDJXS00&data=05%7C02%7Ccouncil%40clebury.org.uk%7C33c39b5f7abf4de7832108df020dbca3%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C639231930189130275%7CUnknown%7CTWFPbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiLjAuMDAwMCIslAIoiXaW4zMlIsIkFOIjoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=bufVJwZR5rCJwbce7reXxieNkgldPFhudxiMOIE5Gx8%3D&reserved=0>

b) Planning Decisions (For Information Only):

1. Reference: 26/02065/FUL (validated: 09/06/2026)
Address: 24 Lower Inhedge, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AH.
Proposal: Erection of single-storey rear extension and two-storey side extension, and installation of dormer window
Decision: Grant Permission.
2. Reference: 26/02214/TCA (validated: 12/06/2026)
Address: Holly Tree Cottage, Lion Lane, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BT
Proposal: Fell 1no. Norway Spruce within Cleobury Mortimer Conservation Area
Decision: No Objection.
3. Reference: 26/02395/TCA (validated: 19/06/2026)
Address: Land West Of, Church Street, Cleobury Mortimer, Shropshire, DY14 8BX
Proposal: Reduce 1no. Lime (T1) (as per schedule) and remove epicormic growth from 1no. Lime (T2) within Cleobury Mortimer Conservation Area
Decision: No Objection.
4. Reference: 26/02411/TCA (validated: 26/06/2026)
Address: 3 Castle Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DA
Proposal: Fell 1no. Hawthorn (T2) within Cleobury Mortimer Conservation Area
Decision: No Objection
5. Reference: 26/02591/AG1
Address: Bransley Villa Tenbury Road Cleobury Mortimer Kidderminster Shropshire DY14 0AD
Proposal: Erection of a general purpose agricultural building for the secure storage of farm machinery and equipment and hay and other animal feedstuffs
Decision: Prior approval not required.
6. Reference: 26/02378/FUL (validated: 25/06/2026)
Address: Cleobury Mortimer Primary School, Langland Road, Cleobury Mortimer, DY14 8EH
Proposal: Proposed canopy
Decision: Grant Permission
7. Reference: 26/02534/FUL (validated: 09/07/2026)
Address: Lower Bransley Farm, Bransley, Kidderminster, Shropshire, DY14 0BY
Proposal: Erection of a summerhouse
Decision: Grant Permission.



09.10.26 West Mercia Police and Crime Commissioner's Annual Town & Parish Council Survey
To complete the 2026 Survey.

09.11.26 Policies and Procedures
To review and adopt the following policies and procedures:

1. Safeguarding Policy.
2. Website Accessibility Statement.
3. Volunteering Policy.

09.12.26 To confirm the date of the next Town Council meeting.
The next Town Council meeting will be held on Monday 5th October 2026 at 6.30pm.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 09.13.26.

09.13.26 Employment Matters

1. To note recent employment matters.
2. To confirm salary reviews for staff following the NJC pay award agreement.