



Date Posted: 26th August 2025.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 1st September 2025, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

09.01.25 Apologies for absence.

To receive apologies and reasons for absence.

**09.02.25 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

09.03.25 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

09.04.25 Minutes of the Town Council Meeting held on Monday 4th August 2025.

To approve the Minutes of the Town Council meeting held on Monday 4th August 2025.

09.05.25 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee and Working Group Reports.
- c) To receive Councillor Updates.

09.06.25 Unitary Councillor's Report

To receive Unitary Councillor's update from Shropshire Council.

09.07.25 Financial Matters.

- a) **To approve the following invoices for payment:**
 - DM Payroll Services Ltd – Payroll Service (April – September 2025) - £115.20
 - Country Skills – Grass Cutting (August) - £2,240.00
- b) **To approve payments made since the last meeting:**
 - Plastic Card People – Identity Badges - £59.94 (Debit Card)
 - Amazon – Maintenance and Office Supplies - £81.72 (Debit Card)
 - Tackle Store – Safety Harness – £44.36 (Debit Card)
 - Office Furniture Online – Office Chairs - £288.00 (Debit Card)
 - UK Office Direct – Desk Display Boards - £329.95 (Debit Card)
- c) **To note income received:**
 - Bank Interest - £17.26
 - Cemetery Receipt - £325.00



- d) To review and approve quotation to replace faulty CCTV equipment.
- e) To review quotations to upgrade computer equipment and IT services.

09.08.25 Planning Matters.

a) New Planning Applications:

1. Reference: 25/02799/TDC (validated: 05/08/2025)
Address: 15B High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG
Proposal: Technical matters application for the construction of 3 dwellings (PIP 23/05119/PIP)
Applicant: Mr D McGindley (15 B High Street, Cleobury Mortimer, Shropshire, DY14 8DG)

View online at:

<https://qbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DT06AAYTDJNG00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C599f83c9d7364113e3ba08ddd44e220e%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638900154237177504%7CUnknown%7CTWfPbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIiYiOiwlLjAuMDAwMCIsIiAiOiJXaW4zMitslkFOljoITWfPbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=49jsadLiy0S32qrja%2BLE41%2F3b9rkKQiarPx3Ke0AFU%3D&reserved=0>

b) Planning Decisions (For Information Only):

1. Reference: 25/01887/LBC (validated: 18/06/2025)
Address: Vine House, 40 High Street, Cleobury Mortimer, Shropshire, DY14 8DQ
Proposal: Change of existing conservatory roof materials
Applicant: Mr Rob Parr (40 High Street, Cleobury Mortimer, Kidderminster, DY14 8DQ)
Decision: Grant Permission.
2. Reference: 25/01886/FUL (validated: 20/06/2025)
Address: Vine House, 40 High Street, Cleobury Mortimer, Shropshire, DY14 8DQ
Proposal: Change of existing conservatory roof materials
Applicant: Mr Rob Parr (40 High Street, Cleobury Mortimer, Kidderminster, DY14 8DQ)
Decision: Grant Permission.
3. Reference: 24/03387/PMBPA (validated: 12/09/2024)
Address: Proposed Residential Conversion Of Former Agricultural Building At, Mortimer Hill, Cleobury Mortimer, Shropshire
Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form one residential unit to include all works
Applicant: Mr Ian Swancott (3 Mortimer Hill, Cleobury Mortimer, Shropshire, DY14 8QQ)
Decision: Appeal Dismissed.

09.09.25 West Mercia Police Consultation

To review the West Mercia Police and Crime Commissioner's Annual Town and Parish Survey.

09.10.25 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 6th October 2025 at 6.30pm.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under items 11 - 12.

09.11.25 Employment Matters – Cllr Burns.

To discuss recent employment matters.

09.12.25 Playing Field update - Cllr Abbatiello

To discuss recent communications regarding the Playing Field.