



Date Posted: 29th July 2025.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 4th August 2025, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

08.01.25 Apologies for absence.

To receive apologies and reasons for absence.

**08.02.25 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

08.03.25 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

08.04.25 Minutes of the Town Council Meeting held on Monday 7th July 2025.

To approve the Minutes of the Town Council meeting held on Monday 7th July 2025.

08.05.25 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee and Working Group Reports:
 - 1. Library Meeting Report.
 - 2. Town Meeting Report.
 - 3. Finance Committee Report
- c) To receive Councillor Updates.

08.06.25 Unitary Councillor's Report

To receive Unitary Councillor's update from Shropshire Council.

08.07.25 Financial Matters.

a) To approve the following invoices for payment:

SALC – Councillor Training Course - £40.00
Country Skills – Grass Cutting (July) - £2,240.00
Cleobury Mortimer Benefice Fees Account – Meeting Hire - £20.00

b) To note income received:

Bank Interest - £18.41
Cemetery Receipt - £975.00
Rugby Club – Playing Field Hire - £200.00.
Environmental Maintenance Grant - £750.00.
Horticultural Society – Donation towards lime tree pleaching - £450.00



08.08.25 Planning Matters.

a) New Planning Applications:

1. Reference: 25/02537/FUL (validated: 15/07/2025)
Address: 4 Lion Lane, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QD
Proposal: Erection of part single storey part two storey rear extension, single storey front extension and detached garage, replacement of hanging tiles with cladding to front elevation, replacement windows/fascia, application of render, installation of 15No roof mounted solar panels to principal roofline
Applicant: Mr Dan Morgan (4 Lion Lane, Cleobury Mortimer, Shropshire, DY14 8QD)

View the application directly online:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSZ1JYLTDJ6A00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C854d140721754a02603908ddc38dabb2%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638881735742625929%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiwlLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=D5DPfhw9es5O99gZez3CnJWJ6rSf%2BzVRi22B%2FGwCkDE%3D&reserved=0>

2. Reference: 25/02412/ TCA (validated: 01/07/2025)
Address: Eltrebeth, Pinkham, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QE
Proposal: Reduction of 1no. Apple tree (as per schedule) within Cleobury Mortimer Conservation Area
Applicant: Mrs E Burton.

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSYJ180TDIYD00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C7d38160ef59c4b0111c008ddbb28d246%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638872506202398148%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiwlLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=O3VoNczYLmnpHSVfV88k9PNxP4hPavQY3UOzQOE2%2BYs%3D&reserved=0>

3. Reference: 25/01888/DSA106 (validated: 04/07/2025)
Address: Honeysuckle Cottage, Redthorne Hill, Cleobury Mortimer, Shropshire, DY14 8QH
Proposal: Discharge of S106 agreement attached to planning application SS/1/07/19775/F
Applicant: Mr & Mrs R Sloan.

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSWM7XETD0BN00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C7d38160ef59c4b0111c008ddbb28d246%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638872506202370603%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiwlLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=So%2FXpAeYaDCnUmUsiuZhyTW37E%2Bpy9bxKRpVB3zkt0%3D&reserved=0>

4. Reference: 25/02498/FUL (validated: 24/07/2025)
Address: Electra House, 18 High Street, Cleobury Mortimer, Shropshire, DY14 8DG
Proposal: Proposed refurbishment and alterations to upper storeys to provide 2No. flats with new pedestrian access and demolition of redundant dilapidated single storey extensions
Applicant: Mr Waliur Rahman (99 Lewisham Road, Smethwick, B66 2DD)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSYVZOMTDJ3G00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C695fb1af1bc4425ea89708ddcae02324%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638889786216689361%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiwlLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=ocrIw45OXhb5AV9SNzeCfMVBQq6toVq4gA5il18fRlo%3D&reserved=0>



5. Reference: 25/02499/LBC (validated: 24/07/2025)
Address: Electra House, 18 High Street, Cleobury Mortimer, Shropshire, DY14 8DG
Proposal: Proposed refurbishment and alterations to upper storeys to provide 2No. flats with new pedestrian access and demolition of redundant dilapidated single storey extensions
Applicant: Mr Waliur Rahman (99 Lewisham Road, Smethwick, B66 2DD)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSYVZONTDJ3H00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C695fb1af1bc4425ea89708ddcae02324%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638889786216718810%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiJlZjAuMDAwMCIsIlAiOiJXaW4zMtIsIkFOljoIjWFBpCisldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=CRpXjtj0LmJKIOct02MDjRu2p3MxpKmg049sVMDI0%3D&reserved=0>

b) Planning Decisions (For Information Only):

1. Reference: 25/01554/FUL (validated: 08/05/2025)
Address: 15 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BX
Proposal: Conversion of first and second floors to two residential flats
Decision: Grant Permission
2. Reference: 25/01700/LBC (validated: 07/05/2025)
Address: 15 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BX
Proposal: Works to facilitate the conversion of first and second floors to two flats, additional works to ground floor for accessibility
Decision: Grant Permission
3. Reference: 25/01842/TCA (validated 20/05/2025)
Address: 3 Castle Hill, Cleobury Mortimer, Shropshire, DY14 8DA
Proposal: Fell 1no. Hawthorn (T2) within Cleobury Mortimer Conservation Area
Decision - Consent by Right – Trees.

08.09.25 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 1st September 2025 at 6.30pm.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under items 10 - 11.

08.10.25 Employment Matters – Cllr Burns.

To discuss recent employment matters and salary reviews for staff following the NJC pay award agreement.

08.11.25 Playing Field update- Cllr Abbatiello.