



Date Posted: 30th June 2026.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 6th July 2026, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below. The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride
Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

07.01.26 Apologies for absence.

To receive apologies and reasons for absence.

**07.02.26 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

07.03.26 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

07.04.26 Minutes of the Town Council Meeting held on Monday 1st June 2026.

To approve the Minutes of the Town Council meeting held on Monday 1st June 2026.

07.05.26 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee, Working Group and Councillor Reports:
 - 1. Festival Working Group Report.
 - 2. Employment Committee Report.
 - 3. SALC Area Committee Report.
 - 4. Cleobury 800th Event Update.

07.06.26 Unitary Councillor's Report

To receive Unitary Councillor's update from Shropshire Council.

07.07.26 Financial Matters.

a) To approve the following invoices for payment:

Institute of Cemetery and Crematorium Management – Annual Membership Fee - £110.00
Cleobury Country Limited – Meeting Room Hire (June) - £57.60
T Winward – Grounds Maintenance Work - £80.00
R Price – Grass Cutting (June) - £2,360.00.
Playsafety Limited – RoSPA Inspection on Play Equipment - £535.20
Cleobury Community Hub – Climbing Tower Contribution - Festival 2026 - £550.00
Hands on Printing – Festival printing - £70.00
Market Hall Trust – Room Hire (June) - £12.50
SALC – Training Courses - £290.00
Tents & Marquees Limited – Festival Marquee (balance payment) - £1,080.00
Paran Todd – Festival DJ - £100.00
Dirty Stop Outs – Festival Band - £100.00

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- [26/02366/LBC | Repairs to roof | Stuart House 4B Church Street Cleobury Mortimer Kidderminster Shropshire DY14 8BS](#)



8. Reference: 26/02411/TCA (validated: 26/06/2026)
Address: 3 Castle Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DA.
Proposal: Fell 1no. Hawthorn (T2) within Cleobury Mortimer Conservation Area.
Applicant: Miss N Angus (97 Century Buildings, 14 St Mary's Parsonage, Manchester, M3 2DE)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DTH796PTDJS00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7C595e3a99a98d402af34d08ded3772d2a%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C639180706119625851%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIiOiIjXW4zMlslkFOljoITWFlbCisldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=QXr6azkQ3jbfMr5alL58qOTQsETosl5bKow5B9k6aM%3D&reserved=0>

9. Reference: 26/02378/FUL (validated: 25/06/2026)
Address: Cleobury Mortimer Primary School, Langland Road, Cleobury Mortimer, DY14 8EH
Proposal: Proposed canopy
Applicant: Mr Richard Williams (Guildhall, Frankwell Quay, Shrewsbury, SY3 8HQ, England)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DTH5E5STDJF200&data=05%7C02%7Ccouncil%40cleobury.org.uk%7Cbe23831a30274e04a98208ded60c7667%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C639183546175722714%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIiOiIjXW4zMlslkFOljoITWFlbCisldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=p3sYmbEsPpZAlup80Q6cXBaezlvib5xqAZxwmQXqMLc%3D&reserved=0>

b) Planning Decisions (For Information Only):

1. Reference: 26/01401/LBC (validated: 22/04/2026)
Address: Spa Barn North East Of Mawley Hall, Cleobury Mortimer, Shropshire
Proposal: Installation of timber gate and gate post, fixing of garden wall to south elevation of barn, installation of CCTV, and associated works
Decision: Grant Permission.
2. Reference: 26/01431/VAR (validated: 22/04/2026)
Address: Spa Barn North East Of Mawley Hall, Cleobury Mortimer, Shropshire
Proposal: Variation of Condition 1 of planning permission No. 23/01922/VAR to allow design changes to previously approved pool house, garden and garden walls, installation of gate and installation of CCTV equipment
Decision: Grant Permission.

07.09.26 Policies and Procedures

To review and adopt the following policies and procedures:

1. Cemetery Rules and Regulations
2. Cemetery Administration Procedures and Forms

07.10.26 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 3rd August 2026 at 6.30pm.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 11.

07.11.26 Cemetery Management and Administration

To receive a report on Cemetery Management and Administration.