



Date Posted: 1st July 2025.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 7th July 2025, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below. The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

07.01.25 Apologies for absence.

To receive apologies and reasons for absence.

07.02.25 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

07.03.25 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

07.04.25 Minutes of the Town Council Meetings held on Monday 2nd June 2025 and Monday 23rd June 2025.

To approve the Minutes of the Town Council meetings held on Monday 2nd June 2025 and Monday 23rd June 2025.

07.05.25 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee and Working Group Reports:
 - 1. Severn Trent Meeting Report.
 - 2. Employment Committee Report.
 - 3. Festival Working Group Report.
- c) To receive Councillor Updates.

07.06.25 Unitary Councillor's Report

To receive Unitary Councillor's report.

07.07.25 Financial Matters.

a) To approve the following invoices for payment:

Cleobury Country – Office Rent (1st June – 10th July) - £531.52
Country Skills – Grass Cutting (June) - £2,240.00
JDH Business Services Ltd – Internal Audit - £661.20
Cleobury Country – Meeting Room Hire (May – July) - £156.00
A J Gallagher – Insurance premium to increase Fidelity Guarantee cover - £167.51
Trevor Brooke Grab Services – Green Waste Collection from Cemetery - £276.00
Cleobury Mortimer Concert Brass – Festival entertainment - £250.00
Mr P Raymond - Tin Drum / Festival Entertainment - £300.00
Hands on Printing – Festival Printing - £84.50
Cleobury Community Hub – Climbing Wall / Festival Activity - £500.00



Twit Twoo – Falconry/ Festival Entertainment - £200.00
D J Paran – Festival Entertainment - £80.00
Connexus – St Mary's Place Room Hire for Childe Endowment meeting - £10.00
P P Sanitation – Cemetery Portaloo - £954.95
T S Shropshire – CCTV Maintenance Contract - £2,975.83
Disco Daddy – Festival 2026 Entertainment - £200.00
Playsafety – RoSPA inspections - £460.80.

b) To approve payments made since the last meeting:

Viking – Toilet and office supplies - £144.92 (Debit Card)
Amazon – Maintenance and office supplies - £198.72 (Debit Card)
Wayfair – Gazebo - £134.98 (Debit Card)
Midlands Co-operative – Cash Withdrawal (Petty Cash) - £200.00 (Debit Card)
Argos – Laptop (S.137 Market Hall) - £449.00 (Debit Card)
Shropshire Council – Licence for Festival - £21.00 (Debit Card)
Smyths – Gift Vouchers (Prizes) - £90.00 (Debit Card).

c) To consider the following S.137 payment:

Cleobury Mortimer & District CFR's – Festival First Aid support - £200.00.

d) To note income received:

Bank Interest - £49.40
Cemetery Receipts - £2,450.00
Festival Traders' fees - £240.00
Neighbourhood Fund - £61.23.

e) To consider quotation for street lighting electricity contract.

f) To consider options to address issues with three lighting columns in the QEII Park.

g) To approve and sign the updated direct debit instructions for West Mercia Energy and Blisstech Solutions.

07.08.25 Planning Matters.

a) New Planning Applications:

1. Reference: 25/01887/LBC (validated: 18/06/2025)
Address: Vine House, 40 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ
Proposal: Change of existing conservatory roof materials
Applicant: Mr Rob Parr (40 High Street, Cleobury Mortimer, Kidderminster, DY14 8DQ)

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSWM5OCTD0BN00&data=05%7C02%7Cccouncil%40cleobury.org.uk%7C239c716deed8450efa1d08ddae962c54%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638858682199190741%7CUnknown%7CTWFPbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUslYiOiLwLjAuMDAwMCIslIAiOiJXaW4zMlslkFOljoitWTFpbCIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Xs4Ct55gDsr8G7OUSW9d0DWlVFM%2Byr4emNoMzgzfnBg%3D&reserved=0>

2. Reference: 25/01886/FUL (validated: 20/06/2025)
Address: Vine House, 40 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ
Proposal: Change of existing conservatory roof materials
Applicant: Mr Rob Parr (40 High Street, Cleobury Mortimer, Kidderminster, DY14 8DQ)

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b) Planning Decisions (For Information Only):

1. Reference: 24/03787/FUL (validated: 02/10/2024)
Address: Cleobury Hills Care Home, High Street, Cleobury Mortimer, DY14 8DN
Proposal: Proposed 58 bedroom residential care accommodation, access, amenity space and associated works (Resubmission of 23/03056/FUL)
Decision: Grant Permission.
2. Reference: 25/01472/PA3MA (validated: 17/04/2025)
Address: Redthorne Farm, Redthorne Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14
Proposal: Application to determine if prior approval is required for a proposed change of use from Commercial, Business and Service use Class E to Dwellinghouse use Class C3.
Decision: Prior Approval Not Required.
3. Reference: 25/01222/FUL (validated: 24/04/2025)
Address: Cleobury Mortimer Methodist Church, Lower Street, Cleobury Mortimer, DY14 8BN
Proposal: Demolition of the existing youth centre and the erection of a rear extension
Decision: Grant Permission

07.09.25 Shropshire Council consultation

To consider response to Shropshire Council's 'Call for Information' consultation.

07.10.25 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 4th August 2025 at 6.30pm.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under items 11 - 12.

07.11.25 Employment Matters – Cllr Burns.

07.12.25 Playing Field update – Cllr Abbatiello.