



Date Posted: 23rd February 2026.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 2nd March 2026, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

Welcome and reminder for everyone to treat each other with courtesy and respect.

03.01.26 Apologies for absence.

To receive apologies and reasons for absence.

**03.02.26 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.26 Public Participation Session.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.04.26 Minutes of the Town Council Meeting held on Monday 2nd February 2026.

To approve the Minutes of the Town Council meeting held on Monday 2nd February 2026.

03.05.26 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Committee, Working Group and Councillor Reports:
 - 1. Employment Committee Report.

03.06.26 Unitary Councillor's Report

To receive Unitary Councillor's update from Shropshire Council.

03.07.26 Financial Matters.

a) To approve the following invoices for payment:

SALC – Training Fees - £35.00
Samantha Dolphin – Suction Cups ref Christmas Lights - £15.98
Mr S Todd – two-way cable splitter ref Christmas Lights - £11.49
Tents & Marquees Limited – Deposit for Marquee for Town Festival - £360.00
Cleobury Country Limited – Meeting Room Hire (February) - £57.60
Tom Morris – Childe Road hedge reduction - £1,400.00

b) To confirm the payments made since the last meeting:

Amazon – Maintenance and Office Supplies - £46.56 (Debit Card)
Beckie's Tea Room – Refreshments for Christmas volunteers - £65.00 (Debit Card)
Land Registry – Title Plan information - £14.00 (Debit Card)

c) To note income received:

Bank Interest - £3.77

d) To sign the approved budget for 2026-27.



- e) To review and approve quotation for replacement bus shelter at Cherry Orchard (junction of A4117 and B4201) following insurance claim.

03.08.26 Planning Matters.

a) To consider new Planning Applications:

1. Reference: 25/04718/PA3MA (validated: 03/02/2026)
Address: Mrs Hills Pantry, 7 Talbot Square, Cleobury Mortimer, Shropshire, DY14 8BQ.
Proposal: Application under Schedule 2, Part 3 Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) to change the use from a shop (Class E) to a single residential dwelling (Class C3).
Applicant: Mohammed Shalim Miah.

View online at: [25/04718/PA3MA | Application under Schedule 2, Part 3 Class MA of the Town and Country Planning \(General Permitted Development\) \(England\) Order 2015 \(as amended\) to change the use from a shop \(Class E\) to a single residential dwelling \(Class C3\).. | Mrs Hills Pantry 7 Talbot Square Cleobury Mortimer Kidderminster Shropshire DY14 8BQ](#)
2. Reference: 26/00396/FUL (validated: 11/02/2026)
Address: Bransley Villa, Tenbury Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 0AD.
Proposal: Erection of a building for the emergency accommodation of small animals.
Applicant: Dr M Kubiak.

View online at: [26/00396/FUL | Erection of a building for the emergency accommodation of small animals | Bransley Villa Tenbury Road Cleobury Mortimer Kidderminster Shropshire DY14 0AD](#)
3. Reference: 26/00550/FUL
Address: 7 Orchard End, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BA.
Proposal: Erection of single storey extension to rear elevation.
Applicant: Mr & Mrs S Pagram.

View online: [26/00550/FUL | Erection of single storey extension to rear elevation | 7 Orchard End Cleobury Mortimer Kidderminster Shropshire DY14 8BA](#)
4. Reference 26/00417/FUL
Address: The Old Bake House 46 - 47 High Street Cleobury Mortimer, Shropshire, DY14 8DQ.
Proposal: Proposed single storey rear extension.
Applicant: Mr G Griffiths.

View online: [26/00417/FUL | Proposed single storey rear extension. | The Old Bake House 46 - 47 High Street Cleobury Mortimer Kidderminster Shropshire DY14 8DQ](#)

b) Planning Decisions (For Information Only):

1. Reference: 25/04496/FUL (validated: 28/11/2025)
Address: 41 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ.
Proposal: Installation of an EV charger for domestic use on side elevation.
Decision: Grant Permission.
2. Reference: 25/04497/LBC (validated: 28/11/2025)
Address: 41 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ.
Proposal: Works to facilitate the installation of one EV charger for domestic use on side elevation.
Decision: Grant Permission.
3. Reference: 25/04194/FUL (validated: 17/12/2025)
Address: Ronville Cottage, The Hurst, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8EG.
Proposal: Erection of extension and alterations.
Decision: Grant Permission.



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- 03.09.26** **To review the proposed specification for the Council office window.**
- 03.10.26** **Footpath improvement on Playing Field**
To approve the proposal by Cleobury Mortimer Footpath Association to improve the section of Footpath 0158/58/1 between the Sports & Social Club and the south entrance to the QEII Park.
- 03.11.26** **Policies and Procedures**
To review and adopt the following updated policies and procedures:
1. Financial Regulations.
 2. Playing Field Hire Agreement.
 3. Grant Award Scheme.
- 03.12.26** **To confirm the date of the next Town Council meeting.**
The next Town Council meeting will be held on Tuesday 7th April 2026 at 6.30pm.