



21<sup>st</sup> October 2025

Office 3, The Market Hall,  
Church Street, Cleobury Mortimer,  
DY14 8BX.  
Tel No. 01299 271154.

**To: Members of the Finance Committee - Cllr G Hainsworth, Cllr G James, Cllr D Abbatiello, Cllr H Smith and Cllr S Burns.**

To: Other Council Members for information.

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 27<sup>th</sup> October 2025** commencing at **7.30pm** at the **Cleobury Country Centre, Cleobury Mortimer, DY14 8PE** for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

*D McBride*

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

## AGENDA

**10.01.25F Apologies for absence.**

To receive apologies and reasons for absence.

**10.02.25F Declaration of interests.**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**10.03.25F Public Participation Session.**

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**10.04.25F Minutes of the Finance Committee Meeting held on Monday 28<sup>th</sup> July 2025.**

To approve the Minutes of the Finance Committee Meeting held on Monday 28<sup>th</sup> July 2025.

**10.05.25F Matters Arising from the Minutes / Update since last Finance Committee meeting.**

1. To brief the new members on the Terms of Reference for the Finance Committee.
2. To receive the Clerk's update on recommendations from the auditors regarding the 2024-25 accounting year.

**10.06.25F To review 2025-26 Accounts year-to-date:**

1. Receipts and Payments Account
2. Bank Reconciliation
3. Petty Cash
4. Ear-Marked Reserves and Projects Review.

**10.07.24F Proposals for draft Budget for 2026-27.**

1. To consider projects and financial requirements for 2026-27
2. To review the first draft Budget for 2026-27
3. To review the Fees and Charges for 2026-27
4. To consider specification and costings of a proposed consultation regarding the budget for 2026-27.

**10.08.25F To set the date of the next Finance Committee meeting.**