



20th October 2025

To: Members of the Employment Committee - Cllr S Burns, Cllr G Hainsworth and Cllr D Abbatiello.
To: Other Council Members for information.

You are summoned to attend the **TOWN COUNCIL Employment Committee** Meeting to be held on **Friday 24th October 2025** commencing at **5.30pm** at the **Cleobury Mortimer Market Hall, Church Street, Cleobury Mortimer, DY14 8BX** for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

D McBride

Mrs Dorothy McBride
Town Clerk and Responsible Financial Officer

AGENDA

10.01.25E Apologies for absence.

To receive apologies and reasons for absence.

10.02.25E Declaration of interests.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

10.03.25E Public Participation Session.

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

10.04.25E Minutes of the Employment Committee Meeting held on Friday 4th July 2025.

To approve the Minutes of the Employment Committee meeting held on Friday 4th July 2025.

10.05.25E Date of the next Employment Committee meeting.

To set the date of the next Employment Committee meeting.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 6.

10.06.25E Review of current employment matters, systems and procedures.

- 1) To review current employee matters.
- 2) To review the Cemetery Administration vacancy.
- 3) To consider Cemetery Administration auditing procedures.