



Date Posted: 24th March 2026.

To: Members of the Finance Committee - Cllr G Hainsworth, Cllr G James, Cllr D Abbatiello, Cllr H Smith and Cllr S Burns.

To: Other Council Members for information.

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 30th March 2026** commencing at **7pm** at **St Mary's Place Community Room, Cleobury Mortimer, DY14 8PE** for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

D McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

03.01.26F Apologies for absence.

To receive apologies and reasons for absence.

03.02.26F Declaration of interests.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.26F Public Participation Session.

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.04.26F Minutes of the Finance Committee Meeting held on Monday 12th January 2026.

To approve the Minutes of the Finance Committee Meeting held on Monday 12th January 2026.

03.05.26F Matters Arising from the Minutes / Update since last Finance Committee meeting.

To review the current Terms of Reference for the Finance Committee.

03.06.26F To review 2025-26 Accounts year-to-date:

1. Receipts and Payments Account
2. Bank Reconciliation
3. Petty Cash
4. Ear-Marked Reserves and Projects Review.

03.07.26F To confirm the proposed Business Plan for 2026-27.

03.08.26F To confirm the ongoing appointment of JDH Business Services Ltd as internal auditor for 2026-27 and note the start of the annual audit process for 2025-26.

03.09.26F To review the Asset Register and confirm amendments made during the year for new purchases and validate write-offs of obsolete and faulty items.

03.10.26F To review the current banking arrangements, direct debits and debit card payments.

03.11.26F To review and adopt the updated Publication Scheme.

03.12.26F To consider the draft proposals to financially support Cleobury Sports Centre.

03.13.26F To set the date of the next Finance Committee meeting.