



Minutes of the Town Council meeting held on Monday 2nd February 2026, 6.30pm at the Cleobury Country Centre, Love Lane, Cleobury Mortimer, DY14 8PE.

Present:

Cllr David Abbatiello, Cllr Guy James, Cllr Geoff Hainsworth, Cllr Helen Smith, Cllr Matthew Rose, Cllr Tony Hayward, Cllr Ben Williams, Town Clerk Mrs D McBride and Deputy Town Clerk Miss S Dolphin.

The Chair, Cllr Abbatiello welcomed everyone to the February meeting.

02.01.26 Apologies for absence.

There were apologies from Cllr Sally Burns, Cllr Tina Hobin and Unitary Cllr Pamela Davies.

02.02.26 Declaration of interests.

There were no formal declarations of interest made.

02.03.26 Public Participation Session.

Three members of the public were present with no points raised.

02.04.26 Minutes of the Town Council Meeting held on Monday 5th January 2026.

Council **RESOLVED** to approve the Minutes of the Town Council meeting held on Monday 5th January 2026, duly signed by the Chair.

02.05.26 Matters arising from the Minutes / Update since last Council meeting.

- a) Council noted receipt of the Town Clerk's Office Report.
 - b) Committee, Working Group and Councillor Reports:
 - 1. The Finance Committee Report had been previously circulated. There were no questions raised.
 - 2. The Employment Committee Report had been previously circulated. There were no questions.
- There were no further reports.

02.06.26 Unitary Councillor's Report

Cllr Davies had sent a written report which had been circulated and read. A copy is available on the Town Council website.

02.07.26 Financial Matters.

a) Council RESOLVED to approve the following invoices for payment:

Shropshire Council – Election (2025) Fees - £125.00
ICCM – Cemetery Management Training courses - £240.00
DM Payroll Services Ltd – Payroll Processing (October 2025 – March 2026) - £115.20
D McBride (reimbursement Huws Gray/TFM) – Cemetery roof sheets, fixings, postcrete - £85.36
SLCC – Annual Membership - £379.00
Tom Morris – QE11 Park - thinning and robocut undergrowth £1,300.00
Tom Morris – Cemetery – attend to storm damaged yew tree - £150.00
The following invoices had been received after the Agenda was published:
Cleobury Country – Room Hire (January) - £57.60
Market Hall Trust – Rent and Room Hire (January – March) - £1,262.50.

b) Council confirmed the additional payments made since the last meeting:

Connexus Homes – St Mary's Place Room Hire - £10.00 (Bank Transfer)
Viking – Maintenance Supplies including grit salt - £265.18 (Debit Card)

c) Council noted income received:

Bank Interest - £6.28
Cemetery Receipt - £2,400.00.

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- d) Council approved the budget and precept for 2026-2027, noting the recommendation from the Finance Committee to earmark £15,000 to safeguard the continuation of services at Cleobury Sports Centre should there be a shortfall in community fund-raising. The total Precept for 2026-27 will be £234,000 costing £191.80 for an average Band D household.
Cllr James made clear the earmarked £15,000 is only to be used after existing resources have been exhausted. Cllr Abbatiello confirmed a contract would be drawn up at the next Finance meeting.
- e) Council considered and approved the proposed Fees and Charges for 2026-2027.
- f) Council reviewed and approved the quotation by an approved contractor, Burford Mill Tree & Ground Maintenance for work on the Childe Road Hedge.
- g) Council considered and approved the quotation from Stewart Mumford Architectural Services to meet planning requirements for a replacement window for the Council Office in the Market Hall.

02.08.26 Planning Matters.

a) New Planning Applications:

1. Reference: 25/04888/LBC (validated: 05/01/2026)
Address: Priests House And Laundry Cottage, Mawley Hall, Cleobury Mortimer, DY14 8PN
Proposal: Works of repairs and or replacement to windows and external doors, brickwork repairs and repointing, roof and rainwater goods repairs, installation of localised ventilation where required, upgrade of building services and minor alterations
Applicant: Mawley Hall LLP (The Estate Office, Mawley Hall LLP, Cleobury Mortimer, DY14 8PN)
Outcome: Council RESOLVED to support this application.

b) Planning Decisions (For Information Only):

1. Appeal Reference: 25/03415/REF – Application Reference: 25/02799/TDC
Address: 15B High Street, Cleobury Mortimer, Kidderminster, Shropshire.
Proposal: Technical matters (Reference 25/02799/TDC) for the Application for the construction of 3 dwellings (PIP 23/05119/PIP)
Decision: Appeal Dismissed.
2. Reference: 25/04612/TCA (validated 01/12/25)
Address: Glebe House, New Road Gardens, Cleobury Mortimer, Kidderminster, Shropshire
Proposal: Crown reduce by 20% and reduce height by 5m 1no Silver Birch (T1), crown reduce by 20% 1no Damson (T2), 1no Pear (T3) and 1no Apple (T4), fell 1no Apple (T5) & reduce in height by 1.5m 1no Hazel (See Schedule for Details) within Cleobury Mortimer Conservation Area.
Decision: No Objection.
3. Reference: 25/03516/FUL (validated: 25/09/2025)
Address: Hollywaste Villa, 1 Hollywaste, Kidderminster, Shropshire, DY14 0HB
Proposal: Change of use of permanent pasture to dog walking paddock with erection of boundary fencing and provision of car parking.
Decision: Grant Permission.
4. Reference: 25/04184/FUL (validated: 07/11/2025)
Address: Redbury, 4 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DP
Proposal: Erection of extension and alterations.
Decision: Grant Permission.
5. Reference: 25/04185/LBC (validated: 07/11/2025)
Address: Redbury, 4 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DP
Proposal: Erection of extension and alterations.
Decision: Grant Permission.

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02.09.26 Policies and Procedures

Council reviewed the following Policies and Procedures and they were duly adopted as presented:

1. Risk Management Policy and Risk Assessments.
2. Health & Wellbeing Policy.
3. Code of Conduct.
4. Standing Orders.

02.10.26 Date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 2nd March 2026 at 6.30pm.

The meeting closed at 7.00pm.

Signed...*Guy James*..... Chair

Date.....03.03.26.....